



GOVERNMENT OF BERMUDA

MINISTRY OF EDUCATION & WORKFORCE DEVELOPMENT

DEPARTMENT OF EDUCATION

APPLICATION FOR REGISTRATION INTO THE BERMUDA PUBLIC SCHOOL SYSTEM (BPSS)

APPLICATION FOR: [] PRESCHOOL [] PRIMARY [] MIDDLE [] SENIOR

SCHOOL REQUESTED: _____ YEAR LEVEL: _____

ALTERNATIVE IN-ZONE CHOICE FOR PRIMARY SCHOOL ONLY: _____

CURRENT SCHOOL: _____

PERSONAL INFORMATION

Child's Name: _____
Last First Middle Other

Home Address: _____
Number Street Parish Postal Code

Date of Birth: _____
Day Month Year Gender: [] Male [] Female

Status: [] Bermudian [] Non-Bermudian Nationality: _____

Proof: [] Birth Certificate [] Passport [] Immigration Documentation

If the child is non-Bermudian, or if the child is born outside of Bermuda to a Bermudian parent, attach documentation from the Department of Immigration confirming that the child is a bona fide resident of Bermuda.

Is English your child's first language? [] Yes [] No If no, state the first language _____

Does your child have any special needs? (e.g. mobility, vision, hearing, medical, social-emotional, or developmental) [] Yes [] No

If so, please describe _____

Name of sibling(s) currently enrolled in the BPSS: _____

Assessment number of child's residence: _____

FAMILY INFORMATION

FIRST CONTACT: _____ Relationship to Child: _____

Address: _____

Home Phone: _____ Work Phone: _____ Cellular: _____

Place of Employment: _____ Email Address: _____

SECOND CONTACT: _____ Relationship to Child: _____

Address: _____

Home Phone: _____ Work Phone: _____ Cellular: _____

Place of Employment: _____ Email Address: _____

DECLARATION BY PARENT / GUARDIAN

- a. I understand that I am responsible for ensuring that my child attends school on time on a daily basis.
b. I understand that I am responsible for transporting my child to and from school and that I am expected to ensure that s/he arrives and is collected on time.
c. My child is a bona fide resident of Bermuda.
d. I declare that this form has been completed correctly to the best of my knowledge.
e. I understand that if any information is found to be false, my child may be placed in another school.
f. I understand that my child may have to be admitted to a school which better suits his or her special needs, if any.
g. I understand that registration alone does not constitute admission into the Bermuda Public School System or the requested school.

Signature of Parent / Guardian: _____ Date: _____

PLEASE NOTE THAT THE SUBMISSION OF AN APPLICATION FORM DOES NOT CONSTITUTE ACCEPTANCE INTO THE PREFERRED SCHOOL

CONDITIONS OF REGISTRATION

1. Enrolment of children shall occur without regard to race, religion, or national origin.
2. Non-Bermudian children must be bona fide residents of Bermuda.
3. The home address for the child must be the same as that of the first contact. With the exception of applications for senior school, parents may be asked to provide proof of address.
4. Parents of children with mobility, vision, hearing, medical, social-emotional, developmental or any other special needs must contact the Assistant Director of Student Services at 278-3327 to assist the Department of Education in ensuring appropriate support is available.
5. Children not initially accepted at the preferred school will be placed on a wait-list. As vacancies become available, students will be admitted in accordance to the criteria cited.

PRESCHOOL

1. Children must celebrate their fourth birthday between January 1st, 2018 and December 31st, 2018, inclusive.
2. Children must be resident in the same parish as the preschool to which application is made. However the following exceptions apply:
 - **Lyceum Preschool** will accept applications from residents of Smith's and Hamilton Parish.
 - **Devonshire Preschool** will accept applications from residents of Smith's and Devonshire Parish.
 - **Prospect Preschool** will accept applications from residents of Devonshire and Pembroke Parish.
 - **Warwick Preschool** will accept applications from residents of Southampton Parish who live to the east of the access roads to the Fairmont Southampton Hotel.
 - **Southampton Preschool** will accept applications from residents of Sandys Parish who live to the east of Somerset Bridge.
3. Children who have limited nursery experience may be admitted first.

Preschools are:

St. George's Preschool
St. David's Preschool
Lyceum Preschool
Devonshire Preschool
Prospect Preschool
Victor Scott Preschool
St. Paul's Preschool
Warwick Preschool
Southampton Preschool
Lagoon Park Preschool

PRIMARY SCHOOL

1. Children must celebrate their fifth birthday between January 1st, 2018 and December 31st, 2018, inclusive.
2. Children must be resident in the same zone as the primary school to which the application is made.
3. Preference for admission into a particular school is given to children residing closest to the school; therefore proof of address may be required (a copy of a lease or utility bill is acceptable).
4. Where a school is located close to the end of a zone boundary, priority may be given to children who reside between the school and the zone boundary over children who may live closer, but toward the center of the zone.
5. Priority in enrolment may be given to siblings of pupils in P1 – P5, already attending the school to which application is made provided that they reside in the same zone.

Eastern Zone

Boundary Line: Eastward of the line south to north up along Tee Street, along Middle Road and over Barker's Hill.

East End Primary
St. George's Preparatory
St. David's Primary
Francis Patton Primary
Harrington Sound Primary
Elliot Primary

Central Zone

Boundary Line: Between the boundary of the eastern zone and the line on Cobb's Hill Road, Paget from Harbour Road to South Road, Paget.

Prospect Primary
Victor Scott Primary
Northlands Primary
West Pembroke Primary
Gilbert Institute
Paget Primary

Western Zone

Boundary Line: Westward of the western boundary of the central zone.

Purvis Primary
Heron Bay Primary
Port Royal Primary
Dalton E. Tucker Primary
West End Primary
Somerset Primary

MIDDLE SCHOOL

1. A child is eligible for registration at their feeder middle school.
2. Children transferring into the public school system shall be placed in the middle school closest to their residence.

Middle Schools are:

Clearwater Middle School
Whitney Institute Middle School
Dellwood Middle School
T.N. Tatem Middle School
Sandys Secondary Middle School

SENIOR SCHOOL

1. Students eligible for registration in a senior school shall make application to the Department of Education.
2. An official transcript must accompany the application.
3. Where a school is over-subscribed students will be selected randomly.

Senior Schools are:

CedarBridge Academy
The Berkeley Institute

PROCEDURES FOR REGISTRATION

1. Complete the application form on the reverse of this document and provide a copy of the child's birth certificate or passport.
2. If the child is non-Bermudian, attach a re-entry permit or letter from the Department of Immigration confirming that the child is a bona fide resident of Bermuda.
3. The manager or principal of a private school, must on request from the Ministry of Education, submit the official transcript of any student who has applied to be admitted to a school in the Bermuda Public School System.
4. Ensure that the form is complete. Unless all required information is provided at the time of application, the form will be deemed to be incomplete and will not be acted upon.
5. Submit the completed application form and required documents to the Department of Education between 8:45 a.m. and 4:45 p.m. on Monday February 5th, Tuesday February 6th, or Wednesday February 7th, 2018.
6. Persons submitting an application after Wednesday February 7th, 2018 will be deemed late and will not be considered until after March 26th, 2018.

Applications are to be submitted to:

The Department of Education, 14 Waller's Point Road, St. David's DD 03; or emailed to registration@moed.bm; or fax: 232-0642