



GOVERNMENT OF BERMUDA
Ministry of Education

APPLICATION FOR FIRST ENROLMENT IN THE BERMUDA PUBLIC SCHOOL SYSTEM
SEPTEMBER 2010

PRIMARY SCHOOL
CONDITIONS OF ENROLMENT

1. Children must celebrate their fifth birthday between 1 January 2010 and 31 December 2010, inclusive.
2. Non-Bermudian children must be bona fide residents of Bermuda.
3. Children must be resident in the same zone as the primary school to which application is made.
4. The home address for the child must be the same as that of the first contact. Parents may be asked to provide proof of their home address.
5. Priority in enrolment will be given to siblings of pupils in Primary 1–Primary 5 already attending the school to which application is made. Thereafter, if the school is over-subscribed, priority in admissions will be given to in-zone residents who reside nearest that school.
6. Parents of children with mobility, vision, hearing, toileting, medical or any other support needs should contact the Assistant Director, Student Services prior to, or immediately after, submitting an application form in order to receive assistance in selecting the school setting which is most appropriate to meeting the child's needs.
7. Parents of children not initially accepted at the preferred school may contact the Principal of the preferred school after 5 March 2010 and request that their child's name be placed on the waiting-list. As vacancies become available, Principals will admit pupils according to the criteria cited above.

PROCEDURES FOR ENROLMENT IN PRIMARY SCHOOL

1. Complete the application form on the reverse of this document and provide a copy of the child's birth certificate or passport.
2. If the child is non-Bermudian, attach documentation (including the child's re-entry permit) from the Ministry of Labour, Home Affairs and Housing confirming that the child is a bona fide resident of Bermuda who has the right to remain in Bermuda beyond the start of the school year for students.
3. Ensure that the form is complete. Unless all required information is provided at the time of application, the form will be deemed to be incomplete and will not be acted upon.
4. Submit the completed application form and required documents to the preferred primary school **only** between **8:45 am and 3:30 pm on Wednesday, 3 February, Thursday, 4 February or Friday, 5 February 2010.**
5. Persons submitting an application after Friday, 5 February 2010 must deliver the form directly to the Department of Education, Dundonald Street. Late applications or incomplete applications will not be considered until after 31 March 2010.
6. After 5 February 2010, students wishing to transfer into any year level of a primary school in the Bermuda Public School System from a local school outside of the system, from a tutorial site or from overseas should not use this form. In these cases, applicants must complete a transfer form and submit the form, along with an official school transcript, reports and other relevant documentation to the Department of Education, Dundonald Street.

PLEASE NOTE THAT THE SUBMISSION OF AN APPLICATION FORM AND THE REQUIRED DOCUMENTATION DOES NOT CONSTITUTE ACCEPTANCE.



GOVERNMENT OF BERMUDA
Ministry of Education

APPLICATION FOR FIRST ENROLMENT IN THE BERMUDA PUBLIC SCHOOL SYSTEM
SEPTEMBER 2010

SCHOOL OF FIRST CHOICE:
ALTERNATE IN-ZONE CHOICE FOR PRIMARY SCHOOL:
CURRENT PRESCHOOL (GOVERNMENT OR PRIVATE):

PERSONAL INFORMATION

Child's Name: Last First Middle Other
Address: Number Street Parish Postal Code
Date of Birth: Day Month Year Male Female
Bermudian Non-Bermudian Nationality:

PROOF: Birth Certificate or Passport and Immigration Documentation (for Non-Bermudian children)

If the child is non-Bermudian, attach documentation from the Department of Immigration confirming that he or she is a bona fide resident of Bermuda who will be resident after the start of school for students in September 2010.

Name of sibling(s) enrolled in Primary 1-Primary 5 of the school of first choice:
Assessment Number of Child's Residence:

FAMILY INFORMATION

FIRST CONTACT:
Address:
Relationship to student: Place of Employment:
Home Telephone: Work Telephone: Cellular:
Email (1):

SECOND CONTACT:
Address:
Relationship to student: Place of Employment:
Home Telephone: Work Telephone: Cellular:
Email (2):

DECLARATION BY PARENT/LEGAL GUARDIAN

- a. I understand that I am responsible for ensuring that my child attends school on a regular basis.
b. I understand that I am responsible for transporting my child to and from school and that I am expected to ensure that he/she arrives and is collected on time.
c. I am a bona fide resident of Bermuda.
d. This child is a bona fide resident of Bermuda.
e. I declare that this form has been completed correctly to the best of my knowledge.
f. I understand that if any information is found to be false, the child may be placed in another school.
g. I understand that my child may have to be admitted to a school other than the one indicated above in order to meet her/her mobility or other needs.
h. I understand that registration alone does not constitute admission.

Signature of Parent/Legal Guardian: Date:

Signature of Interviewer: Date: