



**Appeals Committee
Notice of Appeal Form for Enrolment Instructions
2017/18 School Year**

Please see below instructions to assist you to complete this form.

School to which the enrolment application was made

The appeal must be against a decision to refuse admission of your child into a particular school. You must therefore have a letter from the school denying a place for your child. You can only appeal if you have first applied to enrol your child at the requested school and enrolment has been denied in writing.

Grounds for appeal

Please provide in detail the reasons why you are appealing the decision. You may attach additional information and documents that are relevant to support your appeal.

Submission of form

Please review the form before submitting it. Once completed, the form must be submitted by the published deadline of April 7th, 2017 to:

Chairperson, Appeals Committee
c/o The Department of Education
14 Waller's Point Road
St. George's DD 03
E-mail: registration@moed.bm
Fax: 278-3348

Late notice of appeal forms will only be considered by the Appeals Committee with good cause.



Appeals Committee

For Office Use Only: Date Received: _____ Appeal Number: _____
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Notice of Appeal Form for Enrolment – 2017/18 School Year

1. PERSONAL DETAILS (PLEASE PRINT ALL DETAILS BELOW)		
Last name of parent/guardian	Given names	Mr./Mrs./Ms.
Residential Address (must be completed)		
Postal Address (if different from residential address)		
Telephone – Home	Work	Cell Phone
Name of child you applied to enrol:		Year level your child will be in for year in question (e.g. P1, M1, S1)
Name of school to which the enrolment application was made:		
Name of school to which your child was offered a place of enrolment:		
2. PLEASE COMPLETE THIS SECTION		Please indicate (√)
Have you conducted a school visit at the school to which the enrolment application was made?: YES <input type="checkbox"/> NO <input type="checkbox"/>		
Have you conducted a school visit to the school to which your child was offered a place of enrolment? YES <input type="checkbox"/> NO <input type="checkbox"/>		
Was your registration application submitted by the registration deadline: YES <input type="checkbox"/> NO <input type="checkbox"/>		
The grounds (e.g. reasons) for my appeal are (you may attach additional information if necessary):		

I declare that the information provided on this form is true. Signature of parent/guardian		Date