

Summer Works

School: St. George's Preschool






Principal: Jana Pitcher

Revised: _____

Submitted by: _____

Agreed by: _____

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	umbrellas requested for lunch benches	x			Drill holes under table to lock in.	Completed
2	drain issue in boy and girls restroom		x			Short Term
3	vanity needed for staff room water heater	x				Short Term
4	raise height of perimeter fencing	x				Short Term
5	touch up painting throughout	x				Short Term
6	address damp walls on northern side		x			Short Term
7	pest control treatment	x				Short Term
8	replace restroom faucet handles	x				Short Term
9	service water fountains	x				Completed

KEY	
	Short Term = 0 - 4 months
	Medium Term = 5 - 12 months
	Long Term = 12 months plus
	Priority Task
	Completed Task

Summer Works

School: East End Primary

Principal: Julie Foggo

Revised: _____

Submitted by: _____

Agreed by: _____

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	Electrical Upgrade		x			
2	Assembly Hall leaks		x			
3	P2 Classroom leaks		x		Due to hole in ceiling	
4	Windows need servicing throughout		x			
5	Resurface back area	x			asphalt for netball court	
6	Renovate cottage	x	x		Long-term	
7	Musty smell in library	x			get library air quality tested	
8	Clean A/C vents in library		x			
9	Clean library bathroom; new toilet needed	x				
10	Fencing on field side to be repaired	x				
11	Trash cans to be repaired	x			Waste Management	
12	Service fountain	x				
13	Renovate Boys' Upper School Restroom	x			Cosmetic(longterm)	
14	Awning Needed for playground	x				
15	Electrical Room needs a louvered door		x			
16	Vent needed for Custodians' room		x		On external wall(new works)	
17	Clear trash area of vegetation and fence eastern side of school in	x				
18	lines for parking bays	x				

KEY	
	Short Term = 0 - 4 months
	Medium Term = 5 - 12 months
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	Priority Task
	Completed Task

Summer Works

Revised: _____

Submitted by: _____

Agreed by: _____

School: **St. David's Primary/Pre**

Principal: **Gladstone Thompson**

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	Playground & fencing for pre-school	x				
2	service windows through out		x			
3	renovate restrooms in pilot station	x			longterm	
4	renovate restrooms in main building	x			longterm	
5	remove sink in P1		x		no longer neededneed space for storage	
6	remove climbing apparatus in hall	x				
7	leak in learning support room closet		x			
8	rehang door by computer lab		x			

KEY	
	Short Term = 0 - 4 months
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	Priority Task
	Completed Task

Summer Works

Revised:




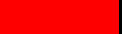

School: **Clearwater Middle School**

Submitted by: _____

Principal: **Keisha Douglas**

Agreed by: _____

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	new a/c package unit	x	x		a/c to replace chiller unit that is now inoperable	
2	science lab leaks lower level		x		west side	
3	RM 127 connect pipes under sink		x		science lab	
4	counselor room has severe leaks		x			
5	service a/c's in media center		x			
6	service windows throughout		x			
7	tent music cottage	x			termite issue	
8	top room on southwest side windows leak		x		water running down to first floor room(see#2)	
9	toilet to be repaired in media center		x			
10	get restrooms behind kitchen operable		x		Health Dept requirement for kitchen use	
11	stove and deep frier to be connected	x			in cafeteria	
12	light over stove to be covered		x		need light shades	
13	high pressure sprayer for sink	x				
14	some lights not working in media center		x			

KEY	
	Short Term = 0 - 4 months
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	Priority Task
	Completed Task

Summer Works

School: Lyceum Preschool

Principal: Sarah DeSilva

Revised: _____

Submitted by: _____

Agreed by: _____

#	School /Task	MOE	W & E	Parks	Comments	To Be Addresses
1	service windows and provide replacement metals grates for windows		x			
2	tighten taps in boys and girls restrooms		x		in progress	
3	fencing	x			Back area	
4	restroom renovations	x				

KEY	
	Short Term = 0 - 4 months
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	Priority Task
	Completed Task

Summer Works

School: Francis Patton
Principal: Garita Coddington

Revised: _____

Submitted by: _____

Agreed by: _____

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	tighten taps in restroom		x		females re-tile	[Blue]
2	service windows through out		x			[Blue]
3	sensory room				pending funding from PTA and MoE approval	[Yellow]
4	service exterior doors	x				[Blue]
5	clear drains above Principal's office		x			[Blue]
6	tiling of girls restroom		x			[Blue]

KEY	
[Blue]	Short Term = 0 - 4 months
[Orange]	Medium Term = 5 - 12 months
[Yellow]	Long Term = 12 months plus
[Red]	Priority Task
[Green]	Completed Task

Summer Works

Revised: _____

Submitted by: _____

Agreed by: _____

School: Harrington Sound

Principal: Lisa Smith

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	Remove carpet in Prinpals office	x			longterm	
2	repair fence	x			infant block car park	
3	New playground needed	x				
4	remove carpet in computer lab	x			longterm	
5	pedestrian light and traffic flow solution for main entrance	x			longterm to address with highways	
6	clear bushes and debris to east of infant block			x		
7	check into fire alarm system troubles on panel	x				
8						
9						

KEY	
	Short Term = 0 - 4 months
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	Long Term = 12 months plus
	Priority Task
	Completed Task

Summer Works

School: Elliot Primary
Principal: Kimberly Creighton

Revised:

Submitted by: _____

Agreed by: _____

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	Fumigate school	x			tent for termites	
2	Traffic Flow improvement	x			liaise with works and engineering highways(longterm)	
3	school to be painted		x		color change requested	
4	P4 windows leak		x			
5	receptacle needed for stove in staff room		x		new works	
6	service all fountains	x				
7	signage "fire lane" outside assembly hall	x				
8	remove and replace blinds in assembly hall	x				
9	new desk for Mrs. Bowen's office	x				
10	upgrade upper school restrooms	x				
11	exit door to be installed				lower level staff restroom across (upper school)	
12	Mr. Critchlow room leaks on east side		x		airquality issue , out sick a lot	
13	Therapy room		x		remove and replace cabinets after tenting	
14	service a/c in book room and library		x			
15	healthroom RM1 leaks on north side		x			
16	Field has severe flooding			x	drainage issue	
17	Repair Mrs Paynter a/c school office		x			
18	lowerschool staff restroom doors rotting		x			
19	plexiglass for display boards	x				
20	air quality test for deputy principals old office	x				
21	upper school rafters need to be replaced		x		rotting	
22	gym floor questionable on eastern side, weak spots		x			
23	ventilation for lower storage room in upper school next to restrooms		x		new works	
24	new lock for north gate	x				

KEY	
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	Priority Task
	Completed Task

Summer Works

Revised:

School: Dellwood
Principal: Tina Duke

Submitted by: _____

Agreed by: _____

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	service windows throughout		x		all buildings on site	
2	hot water heater needed for staff room admin block		x			
3	remove carpet in admin building	x			longterm	
4	repair a/c in Donville's room		x			
5	correct Wyatt building signage	x			NOT Waytt	
6	repair door lock to Wyatt building	x				
7	keys need for Charles Williams building	x				
8	leak in assembly hall and music teacher office		x			
9	tighten handrails on 1st floor		x			
10	steam clean carpet in drama room	x				
11	Window for door in drama room		x		practice closet needs window in door new works	
12	service water fountains throughout	x				
13	leaks in library		x			
14	hot water has stopped working in library/staffroom area		x			
15	ASD room moving to lower level of M1 block	x				
16	cover large hole in floor in computer room		x			
17	remove carpet in D&T room	x				
18	interior walls in D&T room saturated		x		bubbling from water intrusion	
19	upper level family studies closet remediate (Ms. Swans room)		x		water damage	

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	Priority Task
	Completed Task

Summer Works

School: West Pembroke
Principal: Opal Wilson

Revised:

Submitted by:

Agreed by:

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	Panic button requested	x			complete	
2	Termites	x			longterm tent fumigation	
3	Rodents	x			Pest control	
4	P4 Gaiton fans to be replaced		x			
5	P4 Gaiton floor board weak		x		Near front of classroom	
6	Service water fountains	x			All	
7	P4 Booth door rotting		x			
8	P4 Booth mold issue		x		strong smell of mold in mornings, teacher getting sick	
9	Windows need servicing and screens		x			
10	Toilet next to Staff Room leaks				Metal drain pipes	
11	ASD Room needs new fan		x			
12	Service door closers	x			all	
13	Tile kitchenette in office	x				
14	Toilet out of order in girls' upper school restroom		x			
15	Elevator not in service	x				
16	P2 A/C out of order		x			
17	P2 Ming leaks		x			
18	Replace a supply line to toilet in Infant Block upper restroom		x		Rusting out	
19	Lighting needed at entrance to Infant Block		x			
20	Louvered storeroom door needed in Infant Block		x		Lower level	
21	Repair cracking tile in Infant Block		x		Lower level	
22	Rubber treading for steps needed in Infant Block	x			Across from Room 4	
23	Repair fence outside Art Room	x				
24	Computer Room A/C	x			Confirm with I.T. if it's working	
25	Repair toilet in Teachers' Restroom in P3 Block		x		Constantly runs	
26	A frame ladders needed	x			12ft & 8ft	
27	Fill in muddy area outside Assembly Hall	x			longterm	
28	Repair lock to P2 back door		x		Not locking	
29	Repair Music Room door		x			
30	New playground needed	x			On field	

KEY

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- Priority Task
- Completed Task

Summer Works

Revised:

School: Northlands
Principal: Charles Joynes

Submitted by: _____

Agreed by: _____

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	Check roof of Library & Computer Room		x		Cats getting in.	
2	Repair Upper Boys' Restroom Urinals		x		Out of order	
3	Repair chipping tiles in Restroom stalls		x			
4	Repair falling gutter pipe		x		North side of building	
5	Closer needed on North Exit Door	x			Lower level	
6	Service water fountains throughout	x				
7	Service windows throughout		x		Screens needed as well	
8	Replace faucets in Women Teachers' Restroom		x		corroded	
9	Replace vent in Men Teachers' Restroom		x			
10	Repair leak in Learning Support Room		x		East side	
11	Upgrade Lower School Boys' Restroom	x				
12	Repair major leaks in P5 Trimm		x		East side	
13	Repair leak in P6 Daniels		x		Above SmartBoard	
14	Repair locker in P6		x			
15	Repair grate in book room		x			
16	Passage lock needed for Holdip's classroom		x			
17	Repair the hole in White Board	x			Room 33	
18	Service Upper Girls' Restroom taps		x			
19	Service Restroom stall latches		x			
20	Bury exposed electrical pipes in front of office		x		complete	
21	Tack-weld white fencing at front of school	x				
22	Playground maintenance			x		
23	Art Room leaks on Eastern side & holes on eastern exterior wall		x			
24	Service Main Gate slide lock	x				
25	Repair side cracks on exterior steps		x		Southern Side	
26	Repair outlets on western wall in Staff Room		x		Not working	
27	New fridge needed	x			29.5 x 65 measurement	
28	Repair crossing lights		x		Not working	
29	upgrade upperschool restrooms	x				

KEY

- Short Term = 0 - 4 months
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- Priority Task

Completed Task

Summer Works

School: **Victor Scott**
Principal: **Valerie Williams**

Revised: _____
Submitted by: _____
Agreed by: _____

#	School /Task	MOE	W & E	Parks	Comments	To Be Addresses
1	Termites throughout school	x			fumigation tenting	
2	hallway floor between preschool and primary school needs to be stained		x			
3	tile upper level hallway	x			remove vinyl tile	
4	panic button needed for preschool	x				
5	contract area for garbage dumpsters	x				
6	service water fountains	x				
7	upper level restroom renovations boys and girls	x	x			
9	repair hole in assembly hall floor		x			
10	new door needed for electrical meter space	x				
11	service windows throughout and provide screens (P1-P6, Science Lab, Library)		x			
12	P1 Benson: leaky ceiling, and floor to needs to be repaired		x			
13	P1 Smith floor to be repaired		x			
14	School to be painted		x			
15	repair computer room floor(entrance area)		x			
16	music room needs carpet tile	x				
17	re-line car park	x				
18	playground equipment to be serviced			x		
19	mini blinds needed for P1-P6					
20	custodian room needs windows and louvered door for ventilation		x		new works	
21	remediate custodian storage room	x				
22	assembly hall leaks and ceiling tile to be replaced		x			
23	remediate back storage room in assembly hall	x				
24	storage room needs lighting		x		new works	
25	steps outside of assembly hall to be pointed		x			
26	cameras needed on eastern side of building	x				
27	assembly floor to be refinished and lined		x			
28	bank behind assembly hall needs to be cleared			x	attracts rats and mosquitos	
29	class rooms under assembly hall: repair floor tiles and repair toilets		x		strong sewage odor in restrooms	
30	assembly hall doors should be repaired, if not replaced		x			
31	repair hall way light under assembly hall		x			
32	complete shelving project in lower staff room		x			
33	Pre school: service windows in restrooms		x			
35	Room 1 repair floor					
36	Room 4, needs new faucets for sink	KEY				
37	RM5 sink leaks and new ceiling tiles needed		x			

KEY

Short Term = 0 - 4 months
Medium Term = 5 - 12 months
Long Term = 12 months plus

Priority Task
Completed Task

Summer Works

Revised:






School: Prospect Preschool

Submitted by: _____






Principal: Marion Dyer

Agreed by: _____

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	Render and resurface floor next to Administrators office		x		large divots in floor	
2	service windows throughout		x			
3	Termite issue upper level classrooms	x				
4	power wash exterior rafters	x				
5	Tile Mrs. Trotts room	x				
6	roach issue in Ms. Trott and Ms Outerbridge room	x				
7	patch hole in floor back of assembly hall		x			
8	replace broken cupboards in Ms Pearmans room		x			
9	service gate lower entrance	x				
10	repair damaged fencing around playground area	x				
11	replace wooden door to store room with PVC door				door has swelled	
12	parks to address shrubbery behind staff kitchen area			x		
13	A/C in hall and Ms. Pearmans room out of service		x			
14	relocate cctv monitor to adminstrators office	x				
15						
16						
17						
18						
19						

KEY	
	Short Term = 0 - 4 months
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	Priority Task
	Completed Task

Summer Works		Revised:				
School: Prospect Primary		Submitted by: _____				
Principal: Holly Richardson		Agreed by: _____				
#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	service all water fountains	x				
2	power wash walkways	x				
3	resurface southern play area for netball court	x			pending capital	
4	outside tap for garden area outside P3		x		new works	
5	literacy room has leaks		x			
6	library room to be remediated, continues to leak		x		strong mold odor	
7	ceiling tiles outside P3-P2 rooms black tiles from mold and water damage		x			
8	school to be taken off government water line and put on tank . Use of top up system requested.		x			
9	service windows throughout, screens needed		x			
10	P1 faucet repaired		x			
11	service a/c in therapy room	x				
12	leak in ASD room(in black room closet) where a/c lines come into building		x			
13	remove wall a/c in asd room	x				
14	remove 3 workstations in asd room	x				
15	wooden gates in ASD room	x				
16	install slide lock on ASD room door.	x				
17	urinal out of service main building ground floor		x			
18	improve traffic flow in upper car park	x			MoE&Highways	
19	breakfast room needs ventilation	x				
20	leak in sensory room		x			
21	P4 Cameron need outlets at fron tof class (surface mount)		x		new works	
22	steam clean carpet of secretary office	x				
23	angled mirror outside secretary office to see guest entering	x				
24	replace fans in principals office and lower staff room (very noisy)		x			
25	new restroom fixture for principals office restroom	x				
26	remove vertical blinds n principals office	x				
27	replace corroded tabs in lower staff restroom		x			

KEY	
	Short Term = 0 - 4 months
	Medium Term = 5 - 12 months
	Long Term = 12 months plus
	Priority Task
	Completed Task

Summer Works

School: Devonshire Preschool






Principal: Ruby Lambe

Revised:

Submitted by: _____

Agreed by: _____

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	Paint school		x			
2	service windows throughout and screens needed		x			
3	need new building number sign		x			
4	power wash middle entrance	x				
5	monitor needed for cctv system	x				
6	staff room ceiling coming down from water intrusion		x			
7	new door bell needed	x				
8	new lock for utility closet	x				
9	replacement storage shed needed					
10	grass to be place around paly area			x		
11	North restroom counter top has dropped slightly on right side		x			
12	pump room needs ceiling repaired		x			

KEY	
	Short Term = 0 - 4 months
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	Priority Task
	Completed Task

Summer Works

Revised: _____

School: **St. Paul Preschool**

Submitted by: _____

Principal: **Nancy Manuel**

Agreed by: _____

#	School /Task	MOE	W & E	Parks	Comments	Duration

- KEY**
- Short Term = 0 - 4 months
 - Medium Term = 5 - 12 months
 - Long Term = 12 months plus
 - Priority Task
 - Completed Task

Summer Works

School: Gilbert Institute

Principal: Coralita Dill

Revised:

Submitted by: _____

Agreed by: _____

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	New Playground needed	x			pending capital	
2	remove climbing apparatus in assembly hall	x				
3	remove carpet and replace with alternative in hearing impaired room	x				
4	tighten restroom fixtures in lower school and upper school restrooms		x			
5	replace damaged glass in two assembly hall doors		x			
6	upper school restroom cubicles to small		x		door closes and hit toilet front	
7	repave ramp on south side of school	x				
8	handrails on west side of assembly hall	x				
9	put vented cap or wire mesh over external pipes along building perimeter	x			north side	
10	custodian store room need vented louvered door and light fixture inside		x		new works	
11	service water fountains	x				
12	storage shed needed	x			8 x 10 or 10 x 10 ft.	

KEY	
	Short Term = 0 - 4 months
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	Priority Task
	Completed Task

Summer Works

Revised:

School: Purvis Primary
Principal: Judith Alexander

Submitted by: _____

Agreed by: _____

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	school to be painted		x			
2	Service windows throughout office area, boys restroom, staff room, girls restroom,P1-P6 east &west, stairway , lower hallway, upper hallway reading room, therapy room, music room, assembly hall, art room also screens needed		x			
3	office area a/c not working		x			
4	service all water fountains	x				
5	termites in Computer room, P6 west, music room, assembly hall	x				
6	Leaks in P6 west roof, p3 east window leaks, counselor room southern wall		x			
7	shade structure for lunch bench area	x				
8	repair vinyl tiles: P6 east &west, P5 west, P4east, P3 west, P2west		x			
9	ceramic tile repaired boys and girls restroom lower school, boys upper school		x			
10	repair fencing around lunch benches lower school	x				
11	door handle needed for upper meter room					
12	cover for lunch bench area					
13	lockers requested	x			school to place furniture order	
14	Rotted door and window frame: office area, ISS Room, girl restroom upperschool,East entrance to infant block					

KEY	
	Short Term = 0 - 4 months
	Medium Term = 5 - 12 months
	Long Term = 12 months plus
	Priority Task
	Completed Task

Summer Works

Revised:

Submitted by: _____

Agreed by: _____

School: Paget Primary
Principal: Idonia Beckles

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	water pump trips continuously in infant block		x			
2	upper level school south facing exterior wall leak along class p5,p6 tc		x			
3	Remove custodian items from electrical closet	x				
4	traction strips for steps leading to upper school	x				
5	termite and rodent issue	x			investigate tenting	
6	change out waterless urinals in main building		x		new works	
7	service VRV unit in infant block	x				
8	remove broken stone benches in infant block	x				
9	repair fencing around playground, upper school	x				
10	leaks in L bean classroom infant block		x			
11	point up steps to field	x				
12	replace rotting baseboard in infant block after school is treated for termites		x			
13	steam clean couches and chairs in staff room	x				
14	flat roof that overlooks field has leaks		x			
15	service exterior doors	x			infant block	

KEY	
	Short Term = 0 - 4 months
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	Priority Task
	Completed Task

Summer Works

Revised:

Submitted by: _____

Agreed by: _____

School: Warwick Preschool
Principal: Jennifer DeRosa Holder

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	School to be painted		x			
2	Front exterior door not closing properly	x				
3	parking bays requested	x				
4	pre school sign requested	x				
5	CCTV camera 3 not working	x				
6	Anderlin to check security panel	x				
7	window frosting requested in multi purpose area north side	x				
8	doors requested for reading loft storage area		x		new works	
9	Ms. Bartley room, formica coming up at sink		x		needs to be glued	
10	Bathroom renovation, shaky stalls, replace flooring	x			TBD long-term	
11	Annex ceiling water damaged and coming down from leakage, mold visible		x			
12	Stiff windows throughout.(service)		x		check and service	
13	boys urinal out of service annex building		x			
14	tile falling off of walls in annex restrooms		x			
15	ceiling crack in main building Ms. Berkley and Minors ceilings have water damage		x			
16	Door bell requested	x				
17	ceiling fan dangling in multipurpose area		x		replace	
18	service water fountains	x				

KEY	
	Short Term = 0 - 4 months
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Summer Works

Revised: _____

School: **TNTatem Middle School**

Submitted by: _____

Principal: **Francine McMahon**

Agreed by: _____

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	Power wash steps throughout school	x				
2	large crack in wall outside IBM lab 2nd FL		x		safety concern	
3	service all water fountains	x				
4	urinals out of order 2nd FL Boys restroom		x			
5	retile behind urinals 2nd FL boys restroom		x			
6	New taps needed for girls restroom 2nd FL East side		x		corroded taps	
7	cracked ceiling tile outside room 302		x			
8	large crack in wall outside RM 328 and by water fountains on west side				safety concern	
9	Music room a/c job incomplete in teachers office		x			
10	music room : water leaks at entrance and trickles down to light switch		x			
11	RM 224 North side leaks		x			
12	RM 316 leak in southern corner		x			
13	Water not working in boys changing room		x			
14	D&T room leaks along southern wall		x			
15	Functional skills room needs hot water heater for restroom		x		new works	
16	repair holes in gym floor, northern side, also replace rotted baseboards		x			
17	counselor room a/c not working	x				
18	no hot water in counselor section restroom.		x			
19	trim and maintain shrubbery in courtyard			x		
20	counselor room needs blinds	x				
21	renovate front cottage for use	x	x		long-term	

KEY	
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	Medium Term = 5 - 12 months
	Long Term = 12 months plus
	Priority Task
	Completed Task

Summer Works

School: Heron Bay
Principal: Lisa Swan

Revised:

Submitted by: _____

Agreed by: _____

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	Repair tile outside of assembly hall	x			trip hazard	
2	repair leaking ceiling , upper level southwest stairs		x			
3	P3 rooms leaks on the west side		x			
4	staff restroom have low water pressure		x		slow flushing	
5	Electrical needed for hot water heater in art room		x			
6	assembly hall ceiling fans not operating correctly and are very noisy		x			
7	New Playground	x				
8	cut back mexican peppers by netball court			x		
9	power wash netball court	x				
10	remove climbing apparatus in assembly hall	x			to confirm with Principal	
11	Soap dispensers needed in restrooms	x				
12	Repair wooden floors in upper classrooms, P3,P4,computer room		x			
13	repair water tank top in front entrance	x				
14	service water fountains	x				

KEY	
	Short Term = 0 - 4 months
	Medium Term = 5 - 12 months
	Long Term = 12 months plus
	Priority Task
	Completed Task

Summer Works

School: Port Royal Primary

Principal: Joanne Dill

Revised:

Submitted by: _____

Agreed by: _____

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	Leak in principals office		x			
2	check windows operation through out and service as needed		x			
3	entrance outside P3 floods, soak away to be cleared	x				
4	Clear trees by computer room building			x		
5	reading room has mold smell, investigate water intrusion		x			
6	P4 and P5 need blinds		x			
7	Move Mrs Sousa office to outside principals office	x				
8	P6 fans and windows inoperable		x			
9	shade structure for lunch area	x			long-term	
10	remove sink from upper conference room to make additional space		x			
11	repairs conference room floor		x		holes in floor	
12	power wash front of school	x				
13	additional water fountain for infant block requested	x				
14	replace playground	x			pending funding	
15	repair vinyl tile in front of office		x			
16	convert room adjacent from changing rooms to storage room	x	x		long-term	

KEY	
	Short Term = 0 - 4 months
	Medium Term = 5 - 12 months
	Long Term = 12 months plus
	Priority Task
	Completed Task

Summer Works






School: Dalton E Tucker
Principal: Tajuana Dean

Revised:

Submitted by:

Agreed by:

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	Parking bays and signs needed	x				
2	Traffic flow solution, round about requested	x			MoE to work with Highways	
3	leaky window in Principals office		x			
4	fix gate on field	x				
5	Replace goal post on field (investigate PVC goal post use)	x				
6	Treat school for termites(resource room, custodian room, assembly hall, and computer room)	x			pending capital available	
7	repair hole in ceiling on stage in assembly hall		x			
8	remove climbing apparatus in hall	x				
9	stumps on field to be removed			x		
10	4 low 8ft team benches for assembly hall	x			furniture order	

KEY	
	Short Term = 0 - 4 months
	Medium Term = 5 - 12 months
	Long Term = 12 months plus
	Priority Task
	Completed Task

Summer Works

School: Southampton Preschool

Principal: Karen Joyiens

Revised:

Submitted by: _____

Agreed by: _____

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	Tint all windows on south side of gym	x				
2	Check operation of windows service as needed		x			
3	Tile Desilva Room	x			vinyl flooring oozing glue	
4	Check exterior southern wall in Mrs Desilva Room		x		damp around window seals	
5	replace rusted sink in kitchen and replace cabinet spaces with shelves		x			
6	remove fountain at entrance	x				
7	replace damaged vinyl tile in girls restroom at entrance.		x			
8	RM4 door handle to be repaired, 2 screens needed		x			
9	taps difficult to turn in boys and girls restroom		x			

KEY	
	Short Term = 0 - 4 months
	Medium Term = 5 - 12 months
	Long Term = 12 months plus
	Priority Task
	Completed Task

Summer Works

Revised:

School: **Lagoon Park Preschool**

Submitted by: _____

Principal: **Sheryce Raynor**

Agreed by: _____

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	Ceiling Tiles collapsing in Sheryce Raynor office.		x		leak related	
2	Clean ceiling fans in multi purpose room	x				
3	Remove accordion dividers in multi purpose room		x		replace with louvered doors	
4	Replacement cctv system to go into Sheryce Raynor office	x				
5	Separate fire alarm system from Somerset primary	x				
6	Paint bike path on back asphalt area	x				
7	Boys restroom needs lock for stall		x		outside Mrs. Lowe Room	
8	Service water fountain	x			outside Mrs. Lowe Room	
9	Repair window in girls restroom		x		near professional learning room	
10	Two screens needed for Mrs Durrant's room		x			
11	New storage shed required	x				
12	Remove playground apparatus	x			damaged roof to slide	

KEY	
	Short Term = 0 - 4 months
	Medium Term = 5 - 12 months
	Long Term = 12 months plus
	Priority Task
	Completed Task

Summer Works






Revised:

Submitted by: _____

Agreed by: _____

School: West End Primary
Principal: Trina Cariah

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	Round about for traffic flow	x	x		Long term solution	
2	clean up trees behind library			x		
3	Leaks and mold outside learning support room		x		upper level	
4	Remediate custodian store room (needs more ventilation)		x		below steps	
5	Clear out electrical closet	x				
6	Storage shed requested	x				
7	Service water fountains	x				
8	Repave and mark netball court	x				
9	Repair gate on field	x				
10	Check window operation and service as needed		x			
11	Install a/c system for school		x			

KEY	
	Short Term = 0 - 4 months
	Medium Term = 5 - 12 months
	Long Term = 12 months plus
	Priority Task
	Completed Task

Summer Works

School: Somerset Primary
Principal: O'Brien Osbourne

Revised: _____

Submitted by: _____

Agreed by: _____

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	Hot water heater needed for staff restroom		x			per.O.O
2	Repair pothole in main entrance	x				per.O.O
3	Erect school signs	x				
4	Difficulty viewing traffic when exiting			x	cut hedges	per.O.O
5	Relocate cctv system into principals office	x				
6	Tile P5,P6, Library	x			Long Term	
7	Reset principals Toilet		x		leaking	per.O.O
8	Storage shed needed for chemicals	x				
9	Service water fountains	x				
10	Check window operation throughout		x		service were necessary	
11	Check fire alarm monitoring	x			BSG	
12	Repair door & lock to secretary's office		x		damaged from break in	
13	Remove birds in assembly hall	x				
14	Service boys restroom urinals in upper schools		x		currently out of order	per.O.O
15	Repair roof leaks along P1-P3 southeastern side		x			per.O.O
16	Repairs to western fence	x				

KEY	
	Short Term = 0 - 4 months
	Medium Term = 5 - 12 months
	Long Term = 12 months plus
	Priority Task
	Completed Task

Summer Works

School: CDP
Principal: Sherri Bucci

Revised:

Submitted by: _____

Agreed by: _____

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	Wireless panic buttons	x				
2	Floor mats needed and wet floor signs needed	x				
3	Porch ceiling rotting and portions coming down		x			
4	Occupancy signs for lower rooms	x				
5	Water leaking from light fixture in portage room		x			
6	Audio Visual equipment for observation room	x				
7	Scheduled maintenance for park/play area			x		
8	Non skid surface for steps	x				
9	New faucet needed for lower restroom		x			
10	Asphalt car parking lot	x			TBD pending capital	
11	Block up fire place in meeting room		x			
12	Shelf needed for dvd player in in lower play room	x				
13	Point up and repair exterior northern steps	x				
14	a/c drain pump to be serviced	x				

KEY	
	Short Term = 0 - 4 months
	Medium Term = 5 - 12 months
	Long Term = 12 months plus
	Priority Task
	Completed Task

Summer Works

Special School: Dame Majorie Bean Hope Academy
Administrator: Mrs. Margaret Phillips

Revised:

Submitted by: _____

Agreed by: _____

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	Repair playground surface	x				Short Term
2	Purchase new swings for playground	x				Completed Task
3	create drain for dehumifier in telephone closet	x				Short Term
4	repair fencing southside of playground	x				Short Term
5	hdryotherapy pool needed	x				Medium Term
6	Rearrange shelving in nothwestern class.	x			school to order rolling storage in furniture order	Short Term
7	water intrusion under door into therapist room		x		southern side of building	Priority Task
8	leak in red birds room doorway		x			Priority Task
9	storage shed needed	x				Medium Term

KEY	
	Short Term = 0 - 4 months
	Medium Term = 5 - 12 months
	Long Term = 12 months plus
	Priority Task
	Completed Task

Summer Works

Revised:

Submitted by: _____

Agreed by: _____

Special School: Out of school Suspension
Administrator: Mrs. Doars

#	School /Task	MOE	W & E	Parks	Comments	To Be Addressed
1	repair computer room a/c		x			
2	service windows throughout		x			
3	leaks in kitchen area		x			
4	powerwash walkways	x				
5	service taps and fossets throughout		x			
6	replace a/c in RM2		x		codes have already been provided	
7	office a/c not working		x			

KEY	
	Short Term = 0 - 4 months
	Medium Term = 5 - 12 months
	Long Term = 12 months plus
	Priority Task
	Completed Task