



RECORD OF SERVICE

Employee Number _____

Name: _____

Date of Birth: _____

Date of Initial Appointment _____

Final Service Date: _____

SERVICE DETAILS

PERMANENT SERVICE

| SCHOOL/COLLEGE | FROM | TO | YEAR(S) | MONTHS |
|-----------------------|-------------|-----------|----------------|---------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

SUBSTITUTE TEACHING SERVICE

| SCHOOL/COLLEGE | FROM | TO | YEAR(S) | MONTHS |
|-----------------------|-------------|-----------|----------------|---------------|
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BROKEN SERVICE (including non-pensionable leave for study purposes)

| | | | | |
|--|--|--|--|--|
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SCALE POST

| | Level | From | To | |
|--|--------------|-------------|-----------|--|
| | | | | |
| | | | | |
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| | | | | |

QUALIFICATIONS: B.Sc. /B.A Date: Date: Date:

TOTAL PERMANENT SERVICE: _____

TOTAL SUBSTITUTE TEACHING SERVICE: _____

TOTAL LEAVE: _____

Signature: _____
Employee

Date

Signature: _____
Senior Manager, Human Resources

Date