

# Short Guide to the Minister's Technical and Vocational Award



Ministry of Education and  
Workforce Development

## About

This guide was developed to help you apply for the Minister's Technical and Vocational Award.

This award was designed to help promising public school students and public school alumni at Bermuda College who have a strong interest in technical and vocational attend local or overseas post-secondary education.

## Value

This scholarship is valued at \$5,000 for local and \$25,000 for overseas education.

## Term

The award is tenable for the length of your post-secondary programme of study for up to 4 years.

## Eligibility

In order to apply, you must:

- i. Be pursuing technical and vocational fields of need in Bermuda\*
- ii. Be a public school graduate or public school alumni attending Bermuda College
- iii. Be between the ages of 16 and 25 years as of September 1<sup>st</sup>, 2018
- iv. Have a minimum GPA of 2.0
- v. Have participated in extra-curricular and/or community service in school and/or the community
- vi. Be Bermudian
- vii. Have been educated in Bermuda for at least 5 years, and
- viii. Demonstrate financial need.

## \*Technical and Vocational Areas Covered by this Award

Technical and vocational fields needed in Bermuda such as various trades, hospitality and nursing will be covered by this award. You should review the Department of Statistics' 'The Bermuda Job Market Employment Briefs' for technical and vocational areas of need for Bermuda. It can be found at [https://www.gov.bm/sites/default/files/7530\\_EB\\_May\\_2017\\_REVISIED\\_JULY\\_0.PDF](https://www.gov.bm/sites/default/files/7530_EB_May_2017_REVISIED_JULY_0.PDF)

## Application Checklist

Required Documents	
<input type="checkbox"/>	Transcripts
<input type="checkbox"/>	Personal reference letter
<input type="checkbox"/>	Academic reference letter
<input type="checkbox"/>	Evidence of extra-curricular or service activities in school and/or the community
<input type="checkbox"/>	Proof of Bermuda status
<input type="checkbox"/>	Proof of 5 years of Bermuda education
<input type="checkbox"/>	Completed application question
<input type="checkbox"/>	Acceptance letter (by time of interview, if shortlisted)
<input type="checkbox"/>	Completed financial need form
<input type="checkbox"/>	Letter from college stating estimated costs of tuition, room and board (for overseas education)

In its discretion, the Minister's Scholarships and Awards Committee or a representative of the Ministry of Education may ask you for additional documents to help support your application. If you do not submit the requested documents, you may be disqualified from consideration.

### Where to Find Scholarships and Awards

Use this link <https://bermudascholarships.com/SitePages/scholarship.aspx?sid=249> to find the Minister's Technical and Vocational Award or use the search word 'Ministry' on [www.bermudascholarships.com](http://www.bermudascholarships.com) to find detailed descriptions and application requirements for all of our scholarships and awards.

### Application Requirements

Please carefully review scholarships and awards for eligibility and application requirements. To be considered, you must follow the application instructions and make sure that your application is complete and submitted by the deadline of April 5<sup>th</sup>, 2018. There is no guarantee that late or incomplete applications will be considered.

### Minister's Technical and Vocational Award Application Question

#### Instructions

1. Please read the instructions and the essay question carefully.
2. Your answer must be typed in a single Word document and uploaded as part of your application on Bermudascholarships.com. Your answer should be no more than 250 words in length.
3. You must make sure that your full name and the date are typed at the top of the page of your essay question answer.
4. Please type the essay question and type the essay answer immediately under the essay question.

#### Essay Question

1. Please tell us about your technical and/or vocational interests and career aspirations.

## Application Tips

You should:

- **Begin your application as soon as possible.** Don't wait until the last minute in case you have problems getting all of the documents or have computer problems.
- **Ask for help** so that someone else can help you review and proofread your application. They can make sure that you have all of the needed documents and read over your answers.
- **Ask people who will write good letters to be your references.** Ask early enough to give them time to write strong letters of recommendation.
- **Read and reread the question asked so that you understand what is being asked.**
- **Make sure that you answer the application question asked,** rather than submit a personal essay.
- **Reflect on the question.** Think about your experiences, challenges, how you have grown, successes, and what you are good at. You should also think about what you are going to study and how getting this award would help you achieve your goals.
- **Even if you have someone helping you, you should carefully review your own application.** Make sure that you edit your answers so that they are clear and don't have any mistakes. Be sure to check that you have all of the documents needed for your application.

## Questions

If you have any questions, contact the Ministry of Education and Workforce Development at 278-3300 or at [scholarships@moed.bm](mailto:scholarships@moed.bm).