



# Student Live@Edu Email Acceptable Use

## Live@Edu Service (Live@bermudaschools.bm)

Live@Edu is a service provided free of charge to the Ministry of Education and schools by the Microsoft Corporation. Email accounts for students in senior, middle and primary five and six classrooms have been created.

The use of the Live@Edu email service requires a student and parent signature on the Student Live@Edu Acceptable Use Policy (SLAUP) form which will be kept on file with the appropriate school personnel. Email accounts will not be activated until the signatures are on file.

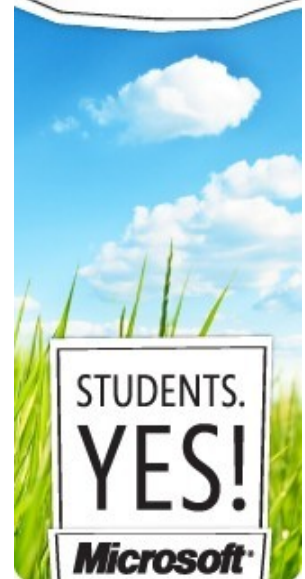
Access to the Live@Edu can be monitored and all rules of the acceptable use policy are in force at all times.

- The use of your account must be in support of education and research and consistent with the educational objectives of the Ministry of Education and Schools.
- You may not use obscene or inappropriate language when using the email service.
- Do not harass, insult or attack others when using the email service.
- You may not use electronic mail for communications that are not directly related to instruction or sanctioned school activities.
- Be polite.
- Do not create, send, or participate in any chain email.
- Using the email system for commercial purposes is strictly prohibited.
- Electronic mail and other network communication are not private. Communication relating to or in support of illegal activities will be reported to the proper authorities.
- You may not access another user's email account.
- You may not send electronic messages anonymously.
- As a user of this email system, users should notify their teacher of any violations of this contract taking place by other users or outside parties. This may be done anonymously. Do not demonstrate the problem to others.
- You may not use anyone else's password or give your password to any other person.
- You may not send, copy or display offensive text or graphics (e.g. pornographic or inappropriate images, etc).
- Do not reveal any personal information, your email or postal address, or phone number or those of other students unless a parent or a teacher has coordinated the communication.

Students below Primary 5 can be provided with Live@Edu email accounts by teacher request, providing they return a signed copy of the SLAUP form.

**Live@Edu Service:**  
<http://outlook.com>

CAN I  
USE MY  
EMAIL ID  
TO DO A  
TON OF  
DIFFERENT  
THINGS?



### Service includes:

#### Email

10GB Outlook Email Service

#### Office.Live

Online Office Applications

#### Skydrive

25GB of online storage

### Questions

#### Email Address

[aouterbridge@moed.bm](mailto:aouterbridge@moed.bm)

#### Phone:

441-505-2486

**Please return this page only to your school.**

By your signature on the SLAUP Signature Page you acknowledge acceptance of the Student Live@Edu Acceptable Use Policy.

**Homeroom Teacher** \_\_\_\_\_

**Year Level** \_\_\_\_\_

**Student Name (Please Print)** \_\_\_\_\_

**Student Signature** \_\_\_\_\_

**Parent or Guardian Signature** \_\_\_\_\_

**Date** \_\_\_\_\_